

District 22 - Expense Report

Name:		Phone #	
Address:			
City	State:	MN	Zip:
District Committee:			
Email Address:			

District 22 General Service PO Box 4205 Hopkins, MN 55343

Date:

Date:	Lodging		Travel/Rentals		Meals		District Purpose or Explanation:
	Cash	In-Kind	Cash	In-Kind	Cash	In-Kind	
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Mileage rate: \$0.35 per mile

Date:	Admission Fees		Literature		Supplies		Other		District Purpose or Explanation:
	Cash	In-Kind	Cash	In-Kind	Cash	In-Kind	Cash	In-Kind	
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

Approval Signature:		Date:
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Date Processed:	
Check Number:	

Please submit expense reports to:
District Treasurer

Summary	
Amount:	Description
\$ -	Lodging
\$ -	Travel/Air/Auto Rental/Mileage
\$ -	Meals
\$ -	Admission Fees
\$ -	Literature
\$ -	Supplies
\$ -	Other
\$ -	<i>Total Reimbursement of Cash Items</i>
\$ -	<i>Total In-Kind Items</i>
\$ -	Total Expenses